



TOWN OF GREENFIELD
LA CROSSE COUNTY, STATE OF WISCONSIN
N1800 Town Hall Road, La Crosse WI 54601

Town Board Meeting; Monday, June 12, 2023

BOARD PRESENT: Chair Kevin Timm, Supervisors Chad Morris & Daren Schieldt

STAFF PRESENT: Clerk Jill Murphy & Treasurer Danny Kjos

OTHERS PRESENT: Attorney Patrick Houlihan

Call to Order: Chair Timm called the meeting to order at 7:00 p.m. Notices were posted.

Minutes: Motion by Morris/Schildt to approve May 2, Special mtg., May 8 town board mtg., and BOR mtg. minutes.
Motion carried.

Treasurer's Report: May financial report was presented. Treasurer and clerk also informed residents of changes with the bank accounts. The checking acct. will remain the same. The savings acct. will have a name change to "Tax Collection Account" as this is the acct. the treasurer uses to put all tax money collected in. The money remains in this acct. until the time it is needed to be transferred into checking acct. to pay the town's bills. Both of these accts. earn interest. The 2 money market accts. will be combined into one, "Fund Account." This acct. will hold the money that is allocated for future equipment, purchases, or projects. The treasurer will memo the money in the acct. as to what it will be used toward and will keep a spreadsheet detailing this also. The 5th acct. that currently held the ARPA \$, gained no interest and will be closed. The money in this acct., money allocated to the park shelter and the remainder of the town's ARPA funds, along with unexpected and unbudgeted money received from the WI Disaster Fund, will be put into a CD. Motion by Schieldt/Morris to approve presentation after the correction of the names of the months in May report. **Motion carried.**

Shelby Fire Dept: Chief Holinka unable to attend; Schieldt stated that dept. has a new member that will respond in Greenfield; the dept. is always looking for new members.

Variance for Servais Driveway in Utility Easement: Servais property driveway is 3 ft. on the town's parcel of land which contains water and sewer piping; variance will be needed. A copy of the survey map will be given to Attorney Houlihan to examine. Turn-around will be built into the end of the driveway along with a culvert and catch basin and will give better access to the SJSJ lift station. Barry Nelson questioned that the town property in that area has shrunk from 25 to 15 ft. and wondering why the county shows a strip of Nick Servais property within the town area. Board will investigate and get clarification from the county/title company. Nelson stated that Jerry Kaiser wants a variance to be able to use this town parcel to get back to his back yard to add on to house. Timm stated Kaiser's sheds are already on 4 ft. of the town's parcel. Schieldt stated Mr. Kaiser has not reached out to the board about this issue; Nelson was asked to pass it along to Kaiser to do so.

Liquor License Renewals, Approval of Operator's Licenses & Cigarette/ Tobacco license: Motion made by Timm/Morris to approve a Class "B" liquor license renewal for The Ridge Restaurant & Bar along with 10 operator licenses and a Class "A" liquor license renewal for the St. Joe's Country Market along with 3 operator licenses and a Cigarette and Tobacco license. **Motion carried.**

Building Inspections Change: Discussed resident issues about communication problems with current building inspector and informed of recent mtg. with General Engineering Co.; currently being used by the Town of Shelby. Permits costs compare with what is charged currently, have multiple staff work in the area, plus have an office staff, and will do all inspections including electrical. Co. prepared a Building Code Ordinance compliant with the state building codes; current ordinance is outdated. A dual motion made by Timm/Morris to approve the switch from Raymer Inspections to General Engineering Co. and adopt the updated Building Code Ordinance. **Motion carried.**

Speed Bumps Update: Update on speed bumps given by Timm. Bumps put in couple of yrs. ago on Servais Collern rd.; dealt with the speeding problem, so the bumps were taken out; noted that pot holes did develop from the bump installation. 2 4-way stop signs were put at Hess/Schams and Ridgeview/Schams and 2 sets of speed bumps were put in on the Schams along the park. After putting bumps in this year, the bolts were ripping out, so bumps were taken out for now. Not the kind of speed bumps made for mounting on this road. Bolts coming out were causing a hazard to vehicles. Looked for different way to mount, but none are ideal and are costly. Shelby's sign board will be put up and social media campaign message will be put out. Was explained by Schieldt that yellow rd. signs are advisory and white signs are enforceable, but there is not a black and white 15 mph sign. Justin Mashak stated that the speed bump locations were not ideal; allowing drivers to speed up in between them. Residents should try and get plates of speeders if possible and notify the sheriffs depart. Town will investigate/explore options taken from all different approaches and then address the problems/improvements that are still needed.

Roads: Clements Road; town has received the 3 easements needed. Mortgage holder of Labeledz property wants a fee to sign off of the transfer. Motion made Timm/ Morris to approve the \$ 250 fee. **Motion** carried. 2 property owners have agreed to the land swaps; but one has drainage concerns; Fred Hilby will look at the issue before the rd. is paved. Houlihan stated property owners can file a claim if something gets destroyed in the process when the rd. gets paved. Town will have to grant permits for structures to remain in the setbacks in order for the properties to get recorded. Town could do a blanket variance. Benson Road: due to county recommending a costly survey and other issues still needing to be addressed for the road to be transferred from the town, it was decided that the town keep the low maintenance rd.

Motion made by Morris/ Schieldt to approve a resolution to deny the discontinuance of Benson rd. **Motion** carried. Tom Guenther asked if Timm received a response from the county regarding mounting a mirror at Benson rd. to be able to see the hazardous traffic easier and asked about putting rock in by the culvert as it washes out. Timm will talk with the county regarding both issues.

***Attorney Patrick Houlihan will be retiring and this is the last meeting he will be attending.

***Citizen Concerns:** Tom Hillschiem about applying for grants to finish the Clements rd. Timm stated the rd. has to be certified by the state and this is done when all land transferred are done and recorded. Hillschiem also asked if there is a possibility to put some kind of spray on the gravel road to alleviate the dust and asked about moving the mailboxes once the rd. is done. Barry Nelson asked about update on Schams culvert; Timm stated it was looked at by county, and a plan was drawn up for fixing this issue and the issue with the Valley Wood Springs culvert also. County stated doesn't the money to help with fixes at this time; town will continue working towards goal of fixing. Nelson also asked about update of Malzacher possibly creating a salvage yd. when only having a temporary use permit for storing a limited # of vehicles on the property. Timm stated he has not talked to the owner as of yet, but will as soon as he can. Ken Schlimgen stated county highway committee is working on ATV rules/ordinances for the whole county, some roads will be off limits to ATV traffic, looking at the age of ATV drivers on county roads; probably looking at license drivers only, people without a license or drunk driving convictions, and restricting the hrs. of operations. Transient housing: updating ordinance on VBRO's & AIR B&B's. Counties/towns would be able to collect fees and towns could make more stringent rules. Schlimgen stated it would be a good idea to let county know of town ordinances involving driveways & culverts to make sure county is on the same page as the town. Tom Ludwigson from the Recycling center stated will be putting up new fence tomorrow.

Motion made by Morris/Schildt to adjourn. **Motion** carried. Adjourned at 8:15 p.m.

Respectfully submitted; Jill Murphy, Town Clerk

Check Book Balance as of 4/30/2023		\$	83,438.57
Incomes:			
Account	Details		Amount
Bank Transfers	Savings to Checking from ARPA for Water	\$	15,054.20
Cell Phone	Darrel's Phone	\$	8.60
Interest Income	Interest Income	\$	15.66
Intergovernmental Income	Wisconsin Dept of Revenue - Personal Property Aid	\$	6,910.35
Mobile Homes	Pinewood Properties - Brooksvew and Golden Valley - 2 months	\$	2,488.68
Mobile Homes	Pinewood Properties - Brooksvew and Golden Valley - Permit Fees	\$	715.00
Mobile Homes	Coulee Manor	\$	77.57
Recycling Income	April Collection - \$552 Cash and \$104 Checks	\$	656.00
Recycling Income	Alter	\$	370.20
Recycling Income	March Collection - \$325 Cash and \$28 Checks	\$	353.00
Total Incomes			\$ 26,649.26
Expenses and Disbursements:			
Account	Details		Amount
Bank Fees	Payroll	\$	(20.00)
Cell Phone	Scott Roesler - 2 months	\$	(100.00)
Cell Phone	Jill Murphy	\$	(50.00)
Clerk Salary	Jill Murphy	\$	(2,057.18)
Clerk Salary	Jill Murphy - Mileage	\$	(41.92)
Election	Election Payroll	\$	(82.50)
Equipment	Coon Valley Dairy Supply - New Trailer	\$	(10,995.00)
Facility Costs	Heating and Cleaning Solutions - New Pressure Washer	\$	(6,500.00)
General Admin	Sam's club Mater Card - Gas for Truck, CVTF, US Cellular	\$	(1,057.11)
Land Easement Settlement	Hilleshiem	\$	(1,200.00)
Land Easement Settlement	Hansen	\$	(680.00)
Legal Fees	Patrick Houlihan	\$	(200.00)
Main Fire Dept	Coon Greek Fire - 2nd installment 2023	\$	(1,250.00)
Payroll Taxes	Payroll Taxes	\$	(2,570.94)
Public Works Wages	Scott Roesler	\$	(2,906.35)
Public Works Wages	Rodger Oxford	\$	(1,218.89)
Public Works Wages	Darrel Servais	\$	(701.54)
Recycle Contract	Hilltopper	\$	(5,897.99)
Recycling Utilities	Zach Raab - Compactor Maintenance	\$	(112.00)
Recycling Utilities	Vernon Electric	\$	(68.90)
Recycling Wages	Steve Wichman	\$	(386.31)
Recycling Wages	Kenneth Hoeth	\$	(331.13)
Recycling Wages	Tom Ludwigson	\$	(193.16)
Recycling Wages	Dale Jacobson	\$	(190.76)
Recycling Wages	Steve Schmaltz	\$	(165.56)
Recycling Wages	Steve Wichman - Clothing Allowance	\$	(100.00)
Road Maintenance	Mathy Construction - Asphalt Mix	\$	(1,968.35)
Road Maintenance	La Crosse County - Sand, Salt, Delivery	\$	(1,247.81)
Road Maintenance	Allied Fuel Coop - Fuel	\$	(441.18)
Street Lighting	Vernon Electric	\$	(76.90)
Town Board	Wisconsin Towns Association Dues	\$	(1,265.00)
Town Hall Maintenance	John Kammel	\$	(313.99)
Town Hall Maintenance	Batteries and Bulbs - Outside Lights	\$	(173.64)
Town Hall Utilities	Xcel Energy - Town Hall, Park, Street Lights	\$	(929.79)
Town Hall Utilities	Midwest Natural Gas	\$	(447.00)
Town Hall Utilities	St Joseph Sanitary District	\$	(302.85)
Town Hall Utilities	MCS Network - 2 months	\$	(68.50)
Treasurer Salary	Danny Kjos	\$	(654.76)
Trust Fund	Wis. Dept. of Employee Trust Fund	\$	(836.80)
Total Expenses			\$ (47,803.81)
Check Book Balance as of 5/31/2023		\$	62,284.02

MM #800569 Fire Protection and First Responders	
Beginning Balance 4/30/2023	\$ 5,131.56
Interest	\$ 8.72
Ending Balance 5/31/2023	\$ 5,140.28
Savings- Property Tax -11015220	
Beginning Balance 4/30/2023	\$ 327,814.65
Interest	\$ 224.00
Ending Balance 5/31/2023	\$ 328,038.65
New Truck Fund-MM 803268	
Beginning Balance 4/30/2023	\$ 2,102.66
Interest	\$ 3.57
Ending Balance 5/31/2023	\$ 2,106.23
Sign Fund (ARPA) Account- #40344	
Beginning Balance 4/30/2023	\$ 100,862.86
Bank Transfer - St. Joseph Water District	\$ (15,054.20)
Ending Balance 5/31/2023	\$ 85,808.66
Total Bank Funds as of 5/31/2023	\$ 483,377.84

Commercial Loan - #47493 - Town Complex - Next payment Due 9/1/2023 (\$20,040.93)	
Beginning Balance 4/30/2023	\$ 347,482.53
Ending Balance 5/31/2023	\$ 347,482.53
Loan #51268 Tractor- Next Payment Due 9/15/2023 (\$11,321.86)	
Beginning Balance 4/30/2023	\$ 64,018.29
Ending Balance 5/31/2023	\$ 64,018.29
Loan Total:	\$ 411,500.82